

Thurs., January 19, 2012

**ADMINISTRATIVE SERVICES
COMMITTEE**

*Door County Government Center
County Board Room, 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Child Support, Clerk of Court, Circuit Court, Corporation Counsel, County Administrator, County Clerk, District Attorney, Finance, Human Resources, Register in Probate, Treasurer and Veteran's Service Office

AGENDA

- I. **Call Meeting to Order at 8:30 a.m.**
- II. **Establish a Quorum ~ Roll Call**
- III. **Adopt Agenda / Properly Noticed**
- IV. **Approve Minutes:** 11/15/ Joint Administrative Committee / Finance Committee Meetings
- V. **Communications**
- VI. **Public Comment**
- VII. **Finance:**
 - A. County Treasurer's Monthly Report – November / December 2011
 - B. Finance Director Update
 - ◆ Investment Report
 - ◆ Checking Account Summary
 - ◆ Comparison of Sales Tax Revenues
 - ◆ Unassigned Fund balance & Contingency Fund Status
 - ◆ Health Insurance & Workers Comp
 - C. Resolution 2012-03: Transfer of Non-Budgeted Funds – Door County Library
 - D. Resolution 2012-04: Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations
 - E. Resolution: Transfer of Non Budgeted Funds – DC Cherryland Airport Terminal Expansion Fiber Wiring – Information Systems
- VIII. **New Business**
 - A. Door County Fleet Vehicle Use Policy – Volunteer Drivers
 - B. Ordinances
 - ◆ Ordinance: Amendment of Chapter 31.07 "Weapons in Building" Door County Code
 - ◆ Ordinance: Amendment of Chapter 31.10 Door County Code
 - ◆ Ordinance: Amendment of Chapter 31.14 "Carrying a Concealed Weapon" Door County Code
 - ◆ Ordinance: Re-Create Chapter 31.37 Door County Code
 - ◆ Ordinance: Amendment of Chapter 35 Door County Code
 - C. Resolution –
 - ◆ Creation of County Department of Human Services [Section 46.23 Wisconsin Statutes]
 - D. Administrator
 - ◆ Selection of EMS Director Successor and Interim Oversight - Status
 - Management Consulting Agreement – EMS – Safety Planning & Consulting LLC
 - Policy & Procedures Consulting Agreement – EMS – Public Administration Associates LLC
 - ◆ SWCD/Sanitarian – Status Update
 - ◆ Out of State Travel/Training – Dawn Kuelz – 4-H Space Camp (Counselor Advisor) – Huntsville, AL, April 19-23, 2012
 - E. Veterans
 - ◆ Request to Carry Forward 2011 WDVA CVSO Grant funds remaining balance to Veterans Dept. FY 2012 Budget
 - F. Corporation Counsel
 - ◆ 2011 Mediation Services Annual Report
 - ◆ Door County Courthouse Employees Bargaining Unit – 12/16/2011 Memorandum of Understanding and Agreement to Reduce Compensation and/or Benefits in Lieu of Layoffs
 - ◆ Negotiated Resolution of Health Insurance Dispute
 - G. County Board
 - ◆ Committee Appointments
 - H. Human Resources
 - ◆ FYI: ▫ Personnel Transactions
- IX. **Requests for Agenda items for next months meeting**
- X. **Vouchers, Claims and Bills**
- XI. **Next Meeting Date:**
- XII. **Adjourn**

Deviation from the order shown may occur

Members of the Door County Board of Supervisors and/or its sub-units may be in attendance at this meeting to listen and gather information. Notice is hereby given that the above meeting may constitute a meeting of the Door County Board of Supervisors or one of its sub-units. However no official action will be taken except by the Administrative Services Committee.